

Business Account Application

APPLYING CUSTOMER	
Legal Name as Shown on Driver License	
Social Security Number	
Date of Birth	
Physical Address	
Mailing Address (if different)	
City	
State	
ZIP Code	
Home Phone	
Work Phone	
Cell Phone	
DL State & Number	
DL Issue Date	
DL Expiration Date	
Employer	
Profession & Title	
User ID for Online Banking	
Email Address	
Mother's Maiden Name	
POD: BENEFICIARY	
Name	
Date of Birth	
Social Security Number	
Contact Information	

BUSINESS ACCOUNTS - ORGANIZATIONAL DOCUMENTATION			
SOLE PROPRIETORSHIP		PROFESSIONAL ASSOCIATION	
	TIN Certification (IRS Form SS-4, Form 147c, tax returns prepared by a third party (e.g., CPA). **Not necessary if using EIN rather than SSN.		TIN Certification (IRS Form SS-4, Form 147c, tax returns prepared by a third party (e.g., CPA).
	Assumed Name Certificate, if applicable		Certificate of Formation
			Certificate of Filing
GENERAL PARTNERSHIP			Articles of Association
	TIN Certification (IRS Form SS-4, Form 147c, tax returns prepared by a third party (e.g., CPA).		Assumed Name Certificate
	Partnership Agreement		
	Assumed Name Certificate	LIMITED LIABILITY COMPANY OR PROFESSIONAL LLC	
			TIN Certification (IRS Form SS-4, tax returns prepared by a third party (e.g., CPA).
LIMITED PARTNERSHIP			Certificate of Formation (Articles of Org.)
	TIN Certification (IRS Form SS-4, Form 147c, tax returns prepared by a third party (e.g., CPA).		Company Agreement
	Certificate of Formation – Stamped		Assumed Name Certificate
	Certificate of Filing		
	Partnership Agreement	CIVIC/NONPROFIT ORGANIZATION/CLUB	
	Assumed Name Certificate		TIN Certification (IRS Form SS-4, Form 147c, tax returns prepared by a third party (e.g., CPA).
			Articles of Association, Charter or Bylaws
CORPORATION OR PROFESSIONAL CORPORATION			Most recent organizational minutes
	TIN Certification (IRS Form SS-4, Form 147c, tax returns prepared by a third party (e.g., CPA).		Officer or Member Roster with addresses and phone numbers
	Certificate of Formation (Articles of Incorporation)		Assumed Name Certificate
	Certificate of Filing (required only if Certificate of Formation is not stamped)	ADDITIONAL FORMS	
	Bylaws		Commercial Service Profile Worksheet
	Assumed Name Certificate		Debit Card Application

Legal Name of Business _____

DBA (if applicable) _____

Main Point of Contact _____ Title _____

Tax ID # _____

Business Phone _____ Business Fax _____

Business Address _____

Mailing Address (if different than above) _____

Business Website URL _____

Email _____