

## Donation Request Form

Guadalupe Bank is dedicated to serving our community by volunteering, sponsoring and supporting local events. Each year, Guadalupe Bank spends thousands of dollars to support local organizations in our community. Unfortunately, we are not able to approve every request we receive because of budgetary limitations; however, if you would like to submit a request, please make sure that your organization meets the listed criteria and turn in a completed Donation Request Form to any of our three branch locations, or email it to us at **info@guadalupebank.com**. Our sponsorship committee meets once a week, and we will try to process your request as soon as it is received.

Organization: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Please describe the purpose of the donation (event, fundraiser, auction, etc):

\_\_\_\_\_

Date donation is needed: \_\_\_\_\_ Will our donation be used locally: Yes / No

Has Guadalupe Bank provided a donation to your organization in the past? Yes / No

If yes, when was it received and what was the amount? \_\_\_\_\_

What is your position within the organization? \_\_\_\_\_

Who are the local officers of your organization? \_\_\_\_\_

Do you or your organization bank with Guadalupe Bank? Yes / No

If so, what lines of service do you currently use? \_\_\_\_\_

Additional Information or Comments:

\_\_\_\_\_

\_\_\_\_\_

The above information is correct to the best of my knowledge. Shall a donation be approved, I agree to use the donation only for the purpose(s) listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name \_\_\_\_\_ Email: \_\_\_\_\_